



## Acceptable Use Policy (KS1) for pupils.

To stay safe when we are using technology we **must** remember the following:

If I'd like to use any devices such as a computers, laptops, devices etc I will always ask a teacher or another trusted adult.

When I am using a device and I am on the internet I will only visit the website or webpage that my teacher has told me to visit.

When I'm using a device I will only open the app or any other piece of software my teacher has told me to open.

I will make sure I am careful and will look after all the devices in my classroom and around the school.

If I feel upset or worried about anything I see on the screen then I must tell a teacher or a trusted adult immediately.

If I am unsure about anything I am doing on a device then I will ask a teacher or a trusted adult immediately.

If I have got something wrong or something surprising has happened on my screen then I will ask a teacher or trusted adult for help.

I will keep my own passwords safe and I will never use somebody else's password.

I will not share any personal information online including things like my real name, address, date of birth or school.

I must **never** communicate with strangers online.

I understand that if I do not follow these rules I may not be able to use school devices in the future.

Signed \_\_\_\_\_

Date \_\_\_\_\_